

Functional Skills

E3-English

Diagnostic Assessment

English
Diagnostic Assessment Entry Level 3

Underline the correct word from the list on the right.

1. An occupation is the same as
an illness
a job
a password
2. Block capitals means
lower case letters
upper case letters
a mixture of the two
3. Direct debit means
you have to pay your bills in cash
you have to pay your bills by cheque
the bank will take the money directly from your account
4. Date of birth means
the day and date of your birthday this year
how old you were last birthday
the exact date you were born
5. Which of these shows a correct date of birth
16.07.84
16th July
18 on 16th July
6. Employer means
a person who can give you a reference
your teacher
the person you work for
7. N.I. number means
National Investment number
National Insurance number
Natural Investigation number

Total :

Max : 7

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Read the following clues and write the missing words in the spaces provided.

They are all words you will have met in everyday life.
Check your spelling carefully.

8. The day following Tuesday is _____

9. Christmas is in the month of _____

10. The capital city of England is _____

11. The correct spelling of 20 is _____

12. When people leave school they often go to study at **c** _____

13. If you want to look up a spelling or find the meaning
of a new word you can look in a book called a **d** _____

14. If your handwriting is not very good it is often better
to word process your work on the **c** _____

Total :

Max : 10

Study the advertisements on the next two pages. Then answer questions 15-20 which are about them.

Happy Hour – *half price meals*

Monday morning	-	10 – 12
Tuesday morning	-	10 – 12
Wednesday afternoon	-	2 - 4
Thursday afternoon	-	2 - 4



Sensational *American Diner*

Town Centre – next to Library

Special Offers

Burgers	99p
Large Cola	50p
Mud Pie	£1.20

Opening hours
8 am – 1 am



For children's parties and special occasions
Ring Mick on 0939 231472

Try the American experience!

LET US COOK

Special Take-away Party Food



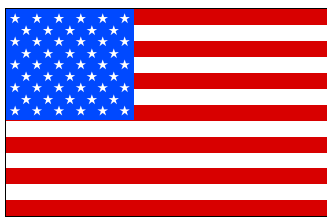
(CHINESE)



Spring Rolls
Fried Rice
Lemon Chicken

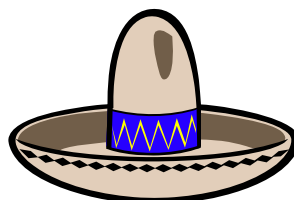


(AMERICAN)



Hot Dogs
Fries
Burgers

Tel : 0283 505122



Tacos
Fajitas
(variety of fillings)

English
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You are having a children's party to be held at home in an afternoon. The children want a takeaway.

Read the 2 advertisements and answer the following questions:

15. Do both eating places advertise a takeaway service?

16. What telephone number would you ring to order a takeaway meal?

17. Tick which 3 American foods does the 'Let Us Cook' service sell as takeaway?

- | | | | |
|-----------------|--------------------------|----------------|--------------------------|
| • Fries | <input type="checkbox"/> | • Fried Rice | <input type="checkbox"/> |
| • Lemon Chicken | <input type="checkbox"/> | • Tacos | <input type="checkbox"/> |
| • Hot Dogs | <input type="checkbox"/> | • Spring Rolls | <input type="checkbox"/> |
| • Fajitas | <input type="checkbox"/> | • Burgers | <input type="checkbox"/> |

18. These are all definitions of the word 'variety'.

Tick the box which best fits the meaning found in the menu.

- | | |
|--|--------------------------|
| • a sub species | <input type="checkbox"/> |
| • a mixed sequence of dances and songs, comedy acts etc. | <input type="checkbox"/> |
| • a quantity or collection of different things | <input type="checkbox"/> |

19. Does the American diner offer half-price meals on Saturdays?

20. You decide to hold a party at the Diner on Wednesday. Will it be cheaper to hold it in the morning or the afternoon?

Total :
Max : **8**

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Remember

A sentence **MUST** make sense on its own.

Look at the examples of writing below.

If a full stop was added at the end of each line, would these words make a complete sentence?

Tick (✓) the lines that would be sentences.

Put a (x) by the lines that would not be sentences.

- | | |
|-----------------------------------|--------------------------|
| 21. It is raining | <input type="checkbox"/> |
| 22. And everyone did | <input type="checkbox"/> |
| 23. My dog likes to go for a walk | <input type="checkbox"/> |
| 24. As he cycled to work | <input type="checkbox"/> |
| 25. Looking at the sunset | <input type="checkbox"/> |

Total :
Max : 5

Underline the words that need capital letters.

26. the capital of england is london.
27. the name of my cat is smokey.
28. my friend and i are going on holiday in july.

Total :
Max : 8

English
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Add a full stop (.) or question mark (?) to end these sentences correctly.

- 29. When is your birthday
- 30. Come here tomorrow
- 31. The diner opens at 10 am
- 32. Do you like tacos
- 33. This cola is very flat

Total :
Max : 5

Put in the correct words so that these sentences make sense.

Choose your words from the list.

am is are was were

- 34. We late for class yesterday.
- 35. I feeling tired today.
- 36. Yesterday her friend wearing a black jumper.
- 37. Today the first day of the month.
- 38. At the moment, the fries too hot to eat.

Total :
Max : 5

English
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39. **Put this list of names into alphabetical order.**

Clinton

Baker

Castle

Brooks

Crawford

Total :

Max :

1

40. **Fill in the missing words.**

Two tablets to be four times a day.

Do exceed the stated

Total :

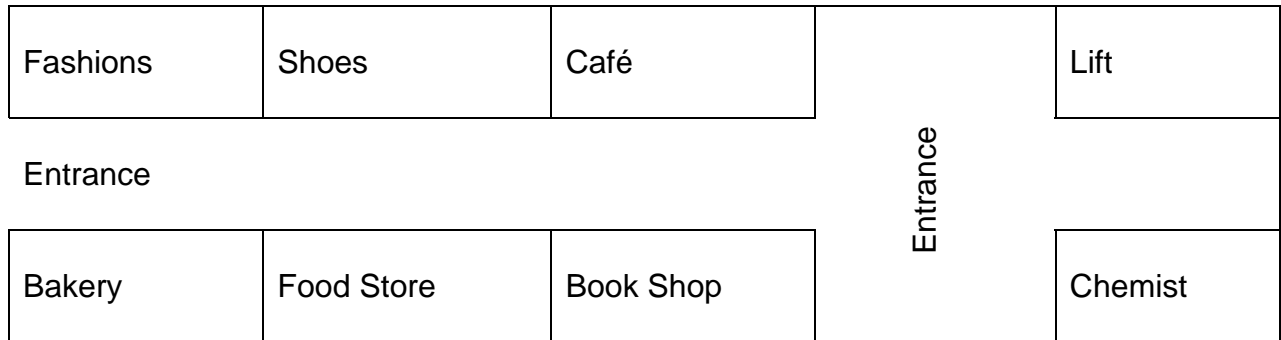
Max :

3

English
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Here is a plan of the new shopping centre.

Use the plan to answer the following questions.



41. Which shop is opposite the bakery?
42. Which shop is next to the café?
43. Which shops are next to the food store?
44. How many entrances are there?

Total :

Max : 5

45. On Tuesday mornings Suanne goes go college.

Arrange the following in the order which best describes her day:

- Have lunch
- Get dressed
- Travel to college
- Get out of bed
- Begin lessons

Total :

Max : 1

Ask your tutor whether you should do the free writing assessment.

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Free Writing Task

Note to tutors: you should read through these instructions with your learner/s and make sure they understand what is required of them before they begin.

This task is to check your written English.

How you write it is more important than **the topic** you choose to write about.

Choose the topic you think you can write about most easily.

You will be given 5 minutes thinking time in which you may jot down ideas if you wish. These notes will **not** be marked.

Then you will be asked to write as much as you can in 10 minutes about your chosen topic.

You will be marked on:

- how interesting your writing is to the reader;
- how well you write in sentences;
- how accurate your punctuation is;
- how good your grammar is;
- whether your English makes good sense;
- your spelling;
- your presentation.

You will be given 5 minutes to read through what you have written in order to correct any mistakes you have made.

Choose 1 of the following topics:

1. Write about your favourite television programme, book, or hobby. Try to give your reader as much information as you can and make it as interesting as possible.

2. You have won the lottery! Tell us how you feel and what you will do with all your money.

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Task 1

Write about your favourite television programme, book, or hobby. Try to give your reader as much information as you can and make it as interesting as possible.

Use this box during your 5 minutes thinking time to jot down any ideas you may like to use in your writing.

My favourite ...

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Don't forget to read through what you have written and alter any mistakes.

English
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Task 2

You have won the lottery! Tell us how you feel and what you will do with all your money.

Use this box during your 5 minutes thinking time to jot down any ideas you may like to use in your writing.

I have won the lottery!

English
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Don't forget to read through what you have written and alter any mistakes.