

APP:

Yes

No

## SMARTT Standard Application Form

Please complete all sections of this form and email it to:

info@smartt.me.uk

### Personal Details

First Name

Surname

National Insurance  
Y/N

/ / / /

Age

DOB

/ /

Driving Licence

Address

Postcode

E-mail

Home Phone

Mobile

Are you an EEA/Swiss Citizen

YES

NO

Visa Expiry Date:

/ /

**Criminal Record** – Do you have a criminal record (including cautions) or a court case pending? **Y /N**

*(Spent convictions need not be disclosed. Failure to disclose unspent convictions or a criminal record could result in expulsion. If you would like advice on unspent convictions please contact NACRO 0207 8406464).*

Please provide details below. Alternatively, a written statement can be enclosed with your application form in a sealed envelope marked 'Private and confidential – for the Quality Assurance and Compliance Manager at SMARTT

### Education and Training

Please give details of your education, qualifications if any, and any training courses you have attended, including Key or Functional Skills Certifications

### Employment

Please include details of voluntary work, weekend jobs and work experience, as well as any full-time paid jobs you have had.

| Employer | Job Title | Duties | Dates |
|----------|-----------|--------|-------|
|          |           |        |       |
|          |           |        |       |
|          |           |        |       |

### Personal Statement

Please give details of your hobbies and interests.

**Please state why you want to work in IT and why you chose Zenos**

**Health** - Do you have any additional needs that may affect your learning and do you need any

|  |  |
|--|--|
| Dyslexia <input type="checkbox"/>              | Medical Needs: Diabetes/ Epilepsy/Severe Asthma/Allergies <input type="checkbox"/> |
| Learning Difficulties <input type="checkbox"/> | Other <input type="checkbox"/>   |

**References** - Please provide the names and addresses of two people who know you well, and who are not family members, for example teachers, employers or neighbours. Please include at least one reference from your most recent school or college.

|   |   |
|---|---|
| <p>Reference 1 Name <input style="width: 90%;" type="text"/></p> <p>Job title (if any) <input style="width: 90%;" type="text"/></p> <p>Address <input style="width: 90%; height: 40px;" type="text"/></p> <p>Phone <input style="width: 90%; height: 20px;" type="text"/></p> | <p>Reference 2 Name <input style="width: 90%;" type="text"/></p> <p>Job title (if any) <input style="width: 90%;" type="text"/></p> <p>Address <input style="width: 90%; height: 40px;" type="text"/></p> <p>Phone <input style="width: 90%; height: 20px;" type="text"/></p> |
|---|---|

**I understand that any false information or omissions may disqualify my application and I confirm that I am at least 16 years of age and legally entitled to leave school. I agree that my personal data may be passed to a 3<sup>rd</sup> party in connection with my studies or future employment**

Signed  Date

**ETHNICITY**

Please tick as appropriate

|    |   |                          |
|----|---|--------------------------|
| 11 | Asian or Asian British - Bangladeshi                | <input type="checkbox"/> |
| 12 | Asian or Asian British - Indian                     | <input type="checkbox"/> |
| 13 | Asian or Asian British - Pakistani                  | <input type="checkbox"/> |
| 14 | Asian or Asian British - any other Asian background | <input type="checkbox"/> |
| 15 | Black or Black British - African                    | <input type="checkbox"/> |
| 16 | Black or Black British - Caribbean                  | <input type="checkbox"/> |
| 17 | Black or Black British - any other Black background | <input type="checkbox"/> |
| 18 | Chinese   | <input type="checkbox"/> |
| 19 | Mixed - White and Asian                             | <input type="checkbox"/> |
| 20 | Mixed - White and Black African                     | <input type="checkbox"/> |
| 21 | Mixed - White and Black Caribbean                   | <input type="checkbox"/> |
| 22 | Mixed - any other mixed background                  | <input type="checkbox"/> |
| 23 | White - British                                     | <input type="checkbox"/> |
| 24 | White - Irish                                       | <input type="checkbox"/> |
| 25 | White - any other white background                  | <input type="checkbox"/> |
| 98 | Any other   | <input type="checkbox"/> |
| 99 | Not known/not provided                              | <input type="checkbox"/> |